

**ATTACHMENT A**  
**MINORITY & WOMEN'S BUSINESS ENTERPRISES RFP SUBCONTRACTOR**  
**COMMITMENT FORM**

Indiana Code 4-13-16.5 and 25 IAC 5 governs the Division of Supplier Diversity program as it relates to the certification, oversight, and responsibilities around the certified Indiana Minority and/or Women Business Enterprises (MWBE). As stated in Section 1.18, a commitment expectation for this solicitation. The MWBE Subcontractor Commitment form is **Attachment A**. If opting to propose a commitment, the MWBE Subcontractor Commitment Form is to be submitted as a part of the Respondent's proposal. The entity must be on the State of Indiana Certified M/W/IVOSB list at <https://www.in.gov/idoa/mwbe>. **The State will not follow up with the Respondent if the subcontracting opportunities are not submitted.**

If participation is proposed through the use of Subcontractors, the Respondent must provide the scope of work of the products and/or services to be provided by the Subcontractor(s). This must include explanation of whether the products and/or services are to be utilized directly by the Respondent and/or directly by the State, a description of the process through which the products/services will be received and applied to the benefit of the award, the deliverable requirements as agreed upon between the Contractor and Subcontractor, the certified UNSPSC that applies to the award, and the cost of supplies being utilized by the Respondent for this proposal. Respondents must complete the Subcontractor Commitment Form in its entirety. The amount entered in "**TOTAL BID AMOUNT**" should match the amount entered for State agencies spend in the one-year period of 2024. This amount is \$1,000,000 and can be found in Section 1.4 of the Negotiated Bid document. The MBE and/or WBE Subcontractor amount and Subcontractor percentage is based on the initial term of the contract for scoring purposes only. The overall committed Subcontractor percentage shall be sustained throughout the life of the contract including any time after the initial term. The MBE and/or WBE Subcontractor amount and Subcontractor percentage is based on the initial term of the contract for scoring purposes only. The overall committed Subcontractor percentage shall be sustained throughout the life of the contract including any time after the initial term.

Failure to meet these goals will not affect the evaluation of your Proposal. The Department will verify certification information included on the MWBE Subcontractor Commitment Form.

**Prime Contractors must ensure that the proposed Subcontractors meet the following criteria:**

- Must be on the State of Indiana Certified M/W/IVOSB list at <https://www.in.gov/idoa/mwbe>, **on or before** the bid response due date.
- Each firm may only serve as one classification – MBE, WBE, or IVOSB (see section 1.18).
- MWBE must have a Bidder ID
- MWBE must provide goods or service only in the industry area for which it is certified. Specify the certified code on Attachment A that applies to the contract from <https://www.in.gov/idoa/mwbe>.
- Must be used to provide the goods or services specific to the award.
- National Diversity Plans are generally not acceptable.

**MINORITY & WOMEN'S BUSINESS ENTERPRISES RFP SUBCONTRACTOR LETTER OF COMMITMENT (MWBE)**

A signed letter(s), on company letterhead, from the MBE(s) and/or WBE(s) must accompany the MWBE Subcontractor Commitment Form. Each letter shall state and will serve as acknowledgement from the MBE

and/or WBE of its subcontract amount, a description of products and/or services to be provided on this project, and approximate date the Subcontractor will perform work on this contract.

By submission of the proposal, the Respondent acknowledges and agrees to be bound by the rules and requirements of the State's Division of Supplier Diversity. Questions about those rules and requirements should be directed to: Division of Supplier Diversity at (317) 232-3061 or the Supplier Diversity website at <https://www.in.gov/idoa/mwbe>.

# STATE OF INDIANA MBE/WBE SUBCONTRACTOR COMMITMENT FORM

BID#: 25-81331

TOTAL BID AMOUNT: \$1,000,000

<input checked="" type="checkbox"/> MBE Firm <input type="checkbox"/> WBE Firm	
<b>Company Name:</b> Noble Auto Accessories & Window Tint Inc	<b>Contact Person:</b> David Castaneda
<b>Address:</b> 23044 SR 37 Noblesville, IN 46060	<b>E-mail:</b> dcastaneda@mynobleauto.com
<b>Sub-Contract Amount:</b> \$100,000	<b>Telephone Number:</b> ( 574 ) 349-3980
<b>Sub-Contract Percentage of Total Bid:</b> 10%	<b>Fax Number:</b> (     )
	<b>Commercial Equipment upfitter. Removal and Transfer of Specialty Equipment. Decal Installation and wraps as well as window tinting. Licensed Converter Manufacturer. UNSPSC Codes: 25000000, 76111801, 55121607, 39111700, 25172900, 25172901, 72154021, 25173000, 25174800.</b>
<b>Provide approximate dates when Sub-Contractor will perform on this project:</b> As soon as contract is executed and utilized	

<input type="checkbox"/> MBE Firm <input type="checkbox"/> WBE Firm	
<b>Company Name:</b>	<b>Contact Person:</b>
<b>Address:</b>	<b>E-mail:</b>
<b>Sub-Contract Amount:</b>	<b>Telephone Number:</b> (     )
<b>Sub-Contract Percentage of Total Bid:</b>	<b>Fax Number:</b> (     )
	<b>Describe service/product to be provided and <u>how this is a Valuable Scope Contribution of the Contract. Include the applicable certified UNSPSC that applies to this commitment.</u></b>
<b>Provide approximate dates when Sub-Contractor will perform on this project:</b>	

Garber Chevrolet of Highland

Respondent Firm

9700 Indianapolis Blvd

Address

Highland, IN 46322

City/State/Zip Code

Garrick Mackiney

Representative

Date

*11/30/24*

(219) 237-6767

Telephone Number

Fax Number

gmackiney@garberhighland.com

Email Address

Authorizing Signature

Garrick Mackiney Fleet and Commercial Business Dir.

Printed Name and Title

☐ Please check if additional forms are attached.

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**FORM MUST BE COMPLETED IN ITS ENTIRETY WITH COMPLETED LETTERS OF COMMITMENT.**